



Health and Social Security Scrutiny Panel

Records of Meetings

2024

The following records of meetings have been approved by the Panel.

The constitution of the Panel changed in early 2024. Deputy Robert Ward was appointed to a ministerial role on 30th January 2024. The Panel folded and Deputy Louise Doublet was appointed to Chair of the Panel on 6th February 2024.

Subsequently, the Panel was constituted on 27th February 2024.

Chair of the Panel to 29th January 2024

Chair, Deputy Robert Ward

Chair of the Panel from 6th February 2024

Signed

Chair, Louise Doublet

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 11th January 2024

Present	Deputy Robert Ward, Chair Deputy Carina Alves, Vice-Chair Deputy Barbara Ward Deputy Beatriz Porée
Apologies	Deputy Andy Howell
In attendance	Sammy McKee, Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Record of meetings</p> <p>The Panel noted and approved the records of the meetings held on 6th and 7th December 2023.</p>	
<p>2. Review of Income Support Overpayments</p> <p>The Panel considered a draft letter to the Minister for Social Security regarding the review's Ministerial Response. The Panel approved the letter and requested the Officers to make some minor tweaks and send it to the Minister.</p>	SM
<p>3. Ministerial Delivery Plan Progress Reports</p> <p>The Panel noted the 2023 Delivery Plan Progress Reports received from the Minister for Health and Social Services and Minister for Social Security. The Officers advised that questions on the update would be included in the question plans for the next Quarterly Hearings with both Ministers.</p>	
<p>4. 2024 Work Programme</p> <p>The Panel considered its work programme for 2024 and requested the Officer draft a briefing paper with potential areas of review for consideration at its next meeting.</p>	SM
<p>5. Upcoming Briefings</p> <p>The Panel noted two upcoming briefings:</p> <ul style="list-style-type: none"> • Draft Dementia Strategy at 11:45am on Friday 19th January • Electronic Patient Records and visit at 1pm on 22nd February. 	
<p>6. Quarterly Hearings</p> <p>The Panel considered the draft question plan for its Quarterly Hearing on 1st February with the Minister for Health and Social Services. The Panel approved the current topics for questioning and requested a few minor changes as well as further time to consider the draft.</p>	KC

<p>The Panel requested the Officer to draft a letter to the Minister asking for confirmation on how responsibilities are allocated between the Assistant Ministers.</p>	<p>SM</p>
<p>7. Panel Membership</p> <p>The Panel noted the resignation of Connétable Troy and wished him the best in his new role as Assistant Minister for Health and Social Services.</p>	
<p>8. Future Meetings</p> <p>The Panel noted that its next scheduled meeting would take place at 10am on 1st February 2024 in the Le Capelain Room.</p>	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 6th March 2024

Present	Deputy Louise Doublet, Chair Deputy Jonathan Renouf, Vice-Chair Deputy Philip Bailhache Deputy Lucy Stephenson
in attendance	Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Declarations and Conflicts of Interest</p> <p>The Panel noted the Declaration of Interests section in the Scrutiny and Public Accounts Committee Proceedings Code of Practice. The Panel agreed that this should be a standing item on the Panel's agenda going forward.</p>	KC/SM
<p>2. Procedural and Administrative Matters</p> <p>The Panel considered the role of Vice Chair of the Panel and Deputy Jonathan Renouf was appointed.</p> <p>The Panel agreed to maintain its regular meetings on Tuesday afternoons and that any future meetings should be scheduled for a Tuesday where possible.</p>	
<p>3. Working Practices</p> <p>The Panel noted and agreed its future working practices and requested the Communications Officer to research new social media strategies that could be utilised.</p>	KB
<p>4. Training for Panel Members</p> <p>The Panel discussed opportunities for training and expressed an interest in Microsoft Teams training. The Panel requested Officers to make the necessary arrangements and agreed that further training would be considered in the coming days.</p>	KC/SM
<p>5. Work programme</p> <p>The Panel noted a position paper provided by the Officer. The Panel noted the former Minister for Social Security's response to the previous Panel's recommendations regarding its review of Income Support Overpayments. The Panel agreed to write to the newly appointed Minister to ascertain whether it was her intention to review the Ministerial Response to the Panel's review and make any changes she felt necessary. The Panel requested that Officers confirm the letter had been sent via Microsoft Teams.</p> <p>The Panel considered its areas of interest and priorities for 2024 and agreed to update the work programme once the Ministers had confirmed their priorities.</p> <p>The Panel requested a briefing paper regarding the benefits and financial allowances administered by the Customer and Local Services Department.</p>	KC/SM KC/SM

<p>6. Meetings and Quarterly Hearing Dates</p> <p>The Panel noted and agreed its meeting and quarterly hearing schedule for 2024.</p> <p>The Panel agreed to remove all meetings arranged during school holidays and requested Officers update the schedule.</p>	<p>KC/SM</p>
<p>7. Quarterly Hearing with the Minister for Health and Social Services</p> <p>The Panel considered the draft question plan for its quarterly hearing with the Minister for Health and Social Services on Thursday 14th March 2024. The Panel agreed which sections each member would take and asked Officers to arrange a pre-meeting for the Panel.</p>	<p>KC/SM</p>
<p>8. Site visits / briefings with the relevant Ministers and Departments</p> <p>The Panel discussed the opportunity to arrange visits to various departments and Ministers to meet with them and discuss their priorities. The Panel requested a briefing be arranged with the Minister for Social Security due to the long length of time until its quarterly hearing.</p>	<p>KC/SM</p>
<p>9. Helpful Documents</p> <p>The Panel noted a number of papers, documents and links in respect of recent Government publications provided by the Officer. The Panel requested several format changes and requested Officers to regularly update the document to share with the Panel.</p>	<p>KC/SM</p>
<p>10. AOB</p> <p>The Panel requested the assumed timing for each item be added to the agenda template and that 'key dates' be added as a standing item to the agenda.</p>	<p>KC/SM</p>
<p>11. Future Meetings</p> <p>The Panel noted its next scheduled meeting was due to take place on Tuesday 26th March 2024 in the States Building, Le Capelain Room.</p>	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 13th March 2024

Present	Deputy Louise Doublet, Chair Deputy Philip Bailhache Deputy Lucy Stephenson
Apologies	Deputy Jonathan Renouf, Vice-Chair
In attendance	Deputy Lyndsay Feltham, Minister for Social Security Sue Duhamel, Director of Strategic Policy, Planning and Performance, Cabinet Office Matthew Viney, Senior Policy Officer, Cabinet Office Nic Turner, Policy Principal, Cabinet Office Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Briefing: Parental Bereavement Leave and Family Friendly Post-Implementation Review</p> <p>The Panel received the Minister for Social Security and Departmental Officers for a briefing on parental bereavement leave and the post-implementation review of Family Friendly Legislation. The briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	